

Quotation Form **(Sample Guideline)**
 (Bid format)
Specification Number PD
(Name of Project)

Board of County Commissioners
 Escambia County, Florida
 Pensacola, Florida 32502

Date: _____

Commissioners:

In accordance with your "Request for Quotations" and "Instructions to Offerors" for **(Name of Project)** as described and listed in this Request for Quotations, and subject to all conditions thereof, I, the undersigned, hereby propose to provide at the following price:

Quantity	Description	Unit Price
(To be filled in)		

Contractor Requirements

Acknowledgment is hereby made of receipt of the following addenda issued during the quotation period:

Addendum No. ___	Date _____	Addendum No. ___	Date _____
Addendum No. ___	Date _____	Addendum No. ___	Date _____

(PLEASE TYPE THE INFORMATION BELOW)

SEAL IF BID IS BY CORPORATION

State of Florida Department of State Certificate of Authority
 Document Number _____

Offeror: _____

Occupational License No. _____
 Florida DBPR Contractor's License, Certification and/or
 Registration No. _____

By: _____

Type of Contractor's License, Certification and/or
 Registration: _____
 Expiration Date: _____

Signature: _____

Title: _____

Address: _____

Terms of Payment
 (Check one) Net 30 Days _____ 2% 10th Prox _____

Person to contact concerning this quotation:

Will your company accept Escambia County Purchasing
 Cards? Yes _____ No _____

Phone/Toll Free/Fax No.: _____

E-Mail Address: _____

Will your company accept Escambia County Direct
 Payment Vouchers? Yes _____ No _____

Home Page Address: _____

Person to contact for emergency service:

County Permits/Fees required for this project:

<u>Permit</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____

Phone/Cell/Pager #: _____

Person to contact for disaster service:

Home Address: _____

Home Phone/Cell/Pager #: _____

PD _____
(Project Name)

Attached to bid you shall find a bid bond, cashier's check or certified check (circle one that applies) in the amount of _____ (%) of offer.
(Five or ten percent)

The work shall be substantially completed within _____ () calendar days from the Commencement Date. The Offeror agrees to fully complete all work included above within _____ () **consecutive calendar days** from the date of Notice to Proceed. **Liquidated damages of \$_____ each day will be assessed for each day that completion of the project is delayed.** All work to be accomplished under this quotation shall be the responsibility of Offeror and failure of subcontractors to perform shall not relieve Offeror of any liquidated damages. Further, the undersigned as Offeror or officer or agent of the Offeror agrees on behalf of the Offeror that in case of his failure to execute the Contract and furnish payment and performance bonds each in the amount of 100 percent (100%) of the Quotation, together with the required certificates of insurance, within ten (10) consecutive calendar days after written notice is received of the award of this Contract by the Owner, the check or Bid Bond accompanying his Offer, and the money payable thereon, shall be paid into the funds of the county as liquidated damages for such failure, otherwise the check or Bid Bond accompanying his offer shall be returned to him in accordance with the provisions contained in the Contract Documents. A Bid Bond in the amount of 5% of base bid is to be furnished by each Offeror. Offeror further acknowledges that all of the work outlined above may not be required at the discretion of Escambia County. The total will be subject to total funds available during the course of the work. However, it is the intent of Escambia County at this time to substantially complete the listed work.

Names and addresses of proposed Subcontractors to be utilized for work on this project:

- 1.
- 2.
- 3.
- 4.

NOTE:

FOR INFORMATION ONLY:

In the Agreement section of the Standard Construction Document, please fill in the above appropriate calendar days and the dollar amount.