



## BOARD OF COUNTY COMMISSIONERS

### Escambia County, Florida

**AI-1808** **County Administrator's Report Item #: 12. 11.**  
**BCC Regular Meeting** **Budget & Finance Consent**  
**Meeting Date:** 12/08/2011  
**Issue:** Drug, Alcohol and Nicotine Testing Services PD 11-12.002  
**From:** Amy Lovoy  
**Organization:** OMB  
**CAO Approval:**

#### **RECOMMENDATION:**

**Recommendation Concerning Drug, Alcohol and Nicotine Testing Services PD 11-12.002 - Amy Lovoy, Management and Budget Services Department Director**

That the Board award a 3-year Contract, PD 11-12.002, for Drug, Alcohol and Nicotine Testing Services, to Drug Free Workplaces, Inc., for an annual total of approximately \$19,000, in accordance with the terms and conditions of the solicitation, with an effective date of January 1, 2012, and authorize the Chairman to execute the Contract.

[Funding: Fund 001, (General Fund), Cost Center 150101, and Fund 501, (Internal Service Fund), Cost Center 140838]

#### **BACKGROUND:**

The Office of Purchasing advertised an Invitation to Bid in the Pensacola News Journal on October 17, 2011, for Drug, Alcohol, and Nicotine Testing Services, PD 11-12.002. The solicitation was sent to approximately ten vendors. Seven bids were received and one no bid. Bids were opened on November 16, 2011, and the low bid was Drug Free Workplaces, Inc., Pensacola, Florida.

#### **BUDGETARY IMPACT:**

Funding: Fund 001 (General Fund), Cost Center 150101 and Fund 501 (Internal Service Fund), Cost Center 140838

#### **LEGAL CONSIDERATIONS/SIGN-OFF:**

Assistant County Attorney Kristin Hual prepared the Contract.

#### **PERSONNEL:**

NA

#### **POLICY/REQUIREMENT FOR BOARD ACTION:**

This recommendation is in compliance with the Escambia County Code of Ordinance Chapter 46, Article II, Purchases and Contracts.

#### **IMPLEMENTATION/COORDINATION:**

The Office of Purchasing will distribute the Contract and Purchase Order.

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**Attachments**

Bid Tab  
Agreement