



NEW RESIDENTIAL  
PLANS REVIEW CHECK-LIST

ADDRESS: \_\_\_\_\_  
Number Street City State Zip Code

- Completed Building Permit Application
- Completed Plans Review Application
- Recorded Notice of Commencement
- Any verification from ECUA or Health Department, re: sewer
- 2 Sets of sealed drawings with proper wind-load certification.  
(Anything 400 sq. ft. or greater) With the following applicable attachments:
  - Site plan – Drainage must be shown
  - Florida Energy forms
  - Truss layout drawing
  - Specific Florida Product Approval Numbers -  
Metal roofs require Manufacturer Installation Attachments.
  - Termite Protection Statement
  - Method of Protection of Openings
  - SRIA approval Stamps, if building on Pensacola Beach
  - Benchmark survey, except on X zone
- Other \_\_\_\_\_  
\_\_\_\_\_

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For Office Use Only  
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Date: \_\_\_\_/\_\_\_\_/2010 Time: \_\_\_\_:\_\_\_\_  am  pm

Verified by: \_\_\_\_\_