

LDC Revisions Citizens Committee Meeting

Agenda

- 9:00am Introductions and Backgrounds
- 9:30am Contact Information reviewed
- 9:45am Legal Presentation, Sunshine Law and Ethics Policy – Ryan Ross, Assistant County Attorney
- 10:15am Election of Officers
- 10:30am Robert’s Rules of Order, Roles & Responsibilities, Committee Resources – Website, notice of meetings, handouts etc.
- 10:45am LDC and Comprehensive Plan review and structure

Challenges:

- Quorum
- Workload – assignments, subcommittees,
- Scheduling
- Timeline

Questions:



Development Services Bureau
Projects & Comprehensive Planning Division

**Minutes of the
LDC Revisions Citizens Advisory Committee
Orientation Meeting Held May 21, 2010
Building Inspections Conference Room – 3300 N Pace Blvd., Ste 300
(9 a.m. – 11 a.m.)**

Attendees/Title:

LDC Advisory Committee Members:

Brian Spencer, AIA
Christian M. Wagley
Dale E. Long, PE
Eli H. Miller
Glenn Strange
J. Dan Gilmore
Janice Roger Kilgore
John M. Harold, Construction
John Rasmussen, Realtor
Muriel Wagner
Scott Jernigan, PE
Thomas J. Gilliam Jr., Attorney

Members Absent:

Amy Meyers DiRusso
Paul Flounlacker
Steven Jernigan

Project Team Members:

Lloyd Kerr, AICP, Bureau Chief
Eva Peterson, Project/Comp. Planning
Griffin Vickery, Project Mgmt/Dev. Review
David Forte, Urban Planner I (PCP)
Margarett Archie, Office Sup. Asst.

Project Support Team Members:

Horace Jones, Div. Man., Dev. Review
Charlie Gonzalez, Div. Man., GIS
Colby Brown, Design/Prog. Man., Eng.
Ryan Ross, Assistant Country Attorney

Other Attendees:

Betty Wells – Citizen
Leah Wells – Citizen
Marilyn Badessa – Citizen
Cameron Clark – Citizen

I. **Introductions and Backgrounds**

1. Meeting was opened by Lloyd Kerr, with a welcome statement, and staff introduced themselves.
2. Eva Peterson began meeting by asking the committee members to introduce themselves.
3. Eva Peterson presented the purpose for the meeting to committee members, staff, and citizens.
4. Committee members reviewed contact information, and they provided updates.
5. Ryan Ross presented materials on the Sunshine Law & County Ethics Policy.

6. Committee members were issued (Land Development Code Binder) with materials resources, and responsibilities, etc.
 7. Discussion was presented to committee members for election of officers. It was determined to have another meeting due to three of the committee members not being present.
- II. The future meeting will be held on: Thursday, May 28, 2010, @ 9:00 – 11:00 a.m.

**LDC Revisions
Citizens Advisory Committee**

Agenda

- | | |
|--------|---------------------------------------|
| 9:00am | Election of Officers |
| 9:30am | Next Meeting Dates, Time and Location |
| 9:45am | Future Agenda Items |

Add-On Items:

Questions:



Development Services Bureau
Projects & Comprehensive Planning Division

**Minutes of the
LDC Revisions Citizens Advisory Committee
Meeting Held May 27, 2010
Building Inspections Conference Room – 3300 N Pace Blvd., Ste 300
(9 a.m. – 11 a.m.)**

Attendees/Title:

LDC Advisory Committee Members:

Brian Spencer, AIA
Christian M. Wagley
Dale E. Long, PE
Eli H. Miller
Glenn Strange
J. Dan Gilmore
Janice Rogers Kilgore
John M. Harold, Construction
John Rasmussen, Realtor
Muriel Wagner
Scott Jernigan, PE
Thomas J. Gilliam Jr., Attorney
Amy Meyers DiRusso, PE

Members Absent:

Steven Jernigan
Brian Spencer

Project Team Members:

Lloyd Kerr, AICP, Bureau Chief
Eva Peterson, Project/Comp. Planning
Griffin Vickery, Project Mgmt/Dev. Review
David Forte, Urban Planner I (PCP)
Margarett Archie, Office Sup. Asst.

Project Support Team Members:

Horace Jones, Div. Man, Dev. Review
Charlie Gonzalez, Div. Man, GIS
Colby Brown, Design/Prog. Man., Eng.
Ryan Ross, Assistant Country Attorney

Other Attendees:

Betty Wells – Citizen
Marilyn Badessa – Citizen

Agenda:

I. **Election of Officer/Discussion**

1. Meeting was opened by Eva Peterson, with a welcome statement.
2. Name tags and rules and responsibilities were issued to the committee members.
3. Eva Peterson presented the purpose for the meeting to committee members, staff, and citizens.
4. Committee members voted for Dan Gilmore for Chairman (12 -1) and John Rasmussen for Vice Chairman (8-5).
5. Secretary will be elected by Committee at the June 10th meeting.

LDC Citizens Advisory Committee Meeting Minutes – Continued:

6. Agenda items were set for the June 10th meeting.
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- II. The next meeting will be held on: Thursday, June 10, 2010, @ 3:00 – 5:00 p.m. at Building Inspection conference room.



Development Services Bureau
Projects & Comprehensive Planning Division

AGENDA

LDC Revisions Citizens Advisory Committee

June 10, 2010 – 3:00 p.m.

Building Inspections Conference Room – 3300 N Pace Blvd., Ste 300

1. **Call to Order**

2. **Minutes**

Approval of minutes from previous meetings – May 21 and 27, 2010

3. **Reports of Officers and Subcommittees**

4. **Unfinished Business**

Confirmation of regular meeting location

Election of Secretary

Explanation/discussion of the BCC Resolution – attendance policy

5. **New Business**

Explanation of LDC Structure and Content, presented by staff

Review and discussion of the proposed Comp Plan

Discussion of the revised Chapters 1 and 2

Discussion – Barrier Islands

6. **Announcements**

7. **Public Comment**

8. **Adjourn**



Development Services Bureau
Projects & Comprehensive Planning Division

**Minutes of the
LDC Revisions Citizens Advisory Committee
Meeting Held June 10, 2010
Building Inspections Conference Room – 3300 N Pace Blvd., Ste 300
(3:05 p.m. – 5:15 p.m.)**

Attendees/Title:

LDC Advisory Committee Members:

J. Dan Gilmore, Chairman
John Rasmussen, Realtor, Vice Chairman
Dale E. Long, PE, Secretary
Christian M. Wagley
Eli H. Miller
Glenn Strange
Janice Rogers Kilgore
John M. Harold, Construction
Muriel Wagner
Scott Jernigan, PE
Amy Meyers DiRusso
Paul Flounlacker

Members Absent:

Steven Jernigan
Brian Spencer
Thomas J. Gilliam, Jr.

Project Team Members:

Lloyd Kerr, AICP, Bureau Chief
Griffin Vickery, Project Mgmt/Dev. Review
Margarett Archie, Office Sup. Asst.

Project Support Team Members:

Horace Jones, Div. Mgr., Dev. Review
Charlie Gonzalez, Div. Mgr., GIS
Tim Day, Environmental Programs Mgr.

Other Attendees:

Marilyn Badessa – Citizen
Mae Dean – Citizen
Steve West – County Attorney
Mary Ann Hunt – Citizen
Ted Brown – Citizen
Justin Beck – Citizen
Chandler Knowles – Citizen
David Peaden – Citizen
Matt Mooneyham – Santa Rosa Island.
Authority
Jim Hunt – Citizen
Dan Henderson – Citizen

Agenda:

1. Call to Order

Committee meeting called to order at 3:05 p.m. with 12 members present.

2. Minutes

Motion to accept minutes of May 21, 2010 meeting as presented, and minutes of May 27, 2010 with minor revisions, approved.

3. Reports of Officers and Subcommittees

None.

4. Unfinished Business

Committee elected Dale Long as Secretary.

Lloyd Kerr and Committee discussed attendance policy. Committee determined all absences are excused unless they become excessive. If excessive, the Committee will address individually.

5. New Business

Steven West, Assistant County Attorney, responded to committee question regarding relationship among Code of Ordinances, Comprehensive Plan and LDC.

Committee discussed revisions to LDC Article 1. Committee approved motion to generally accept current content of Article 1 with necessary updates and revision to Section 1.04, clarifying county staff ability to implement the code broadly without needless reliance on Planning Board interpretations.

Committee discussed code review process. Committee approved motion to accept "Revised LDC Structure and Content" as form and format for review. Committee and subcommittee recommendations will be provided to staff to draft code language for review and approval by the Committee.

Brief presentation and discussion on barrier islands (Pensacola Beach, and Perdido Key) by Tim Day. Committee voted unanimously to form a specific subcommittee to address the barrier islands.

Chair appointed subcommittees, without objection from the committee, to address content of revised LDC chapters. Subcommittees were appointed as follows:

Barrier Islands – Christian Wagley (Chair), Amy DiRusso, Scott Jernigan

Chapters 1, 2, and 6 – Janice Kilgore (Chair), John Harold, Paul Flounlacker

Chapters 3 and 4 – Eli Miller (Chair), Tom Gilliam, John Rasmussen, Steve Jernigan, Muriel Wagner

Chapter 5 – Dale Long (Chair), Brian Spencer, Glenn Strange

Committee members were reminded that subcommittees are also subject to Sunshine Law. Subcommittee meeting times and locations will be determined and advertised in coordination with staff. First subcommittee reports are due at July 22, 2010 Committee meeting.

Committee meeting for July 8, 2010, cancelled.

6. Announcements

Tim Day spoke on status of the oil spill.

Agenda for June 24, 2010, TBD

7. Adjourn

Committee meeting adjourned at 5:15 p.m.



Development Services Bureau
Projects & Comprehensive Planning Division

AGENDA

LDC Revisions Citizens Advisory Committee

June 24, 2010 – 3:00 p.m.

Building Inspections Conference Room – 3300 N Pace Blvd., Ste 300

1. **Call to Order**

2. **Minutes**

Approval of minutes from previous meeting – June 10, 2010

3. **Reports of Officers and Subcommittees**

4. **Unfinished Business**

Confirmation of subcommittee meeting locations

Explanation/discussion of the BCC Resolution

5. **New Business**

Explanation of LDC

Discussion of the revised Chapters...

Updates from subcommittees

6. **Announcements**

July 8th regular meeting cancelled

7. **Public Comment**

8. **Adjourn**



Development Services Bureau
Projects & Comprehensive Planning Division

**Minutes of the
LDC Revisions Citizens Advisory Committee
Meeting Held June 24, 2010
Building Inspections Conference Room – 3300 N Pace Blvd., Ste 300
(3:10 p.m. – 3:45 p.m.)**

Attendees/Title:

LDC Advisory Committee Members:

J. Dan Gilmore, Chairman
John Rasmussen, Realtor, Vice Chairman
Dale E. Long, PE, Secretary
Eli H. Miller
Janice Rogers Kilgore
Muriel Wagner
Scott Jernigan, PE

Members Absent:

Amy Meyers DiRusso
Brian Spencer
Christian M. Wagley
Glenn Strange
John M. Harold
Paul Flounlacker
Steven Jernigan

Project Team Members:

Eva Peterson, Project/Comp. Planning
Griffin Vickery, Project Mgmt/Dev. Review
Margarett Archie, Office Sup. Asst.

Project Support Team Members:

Horace Jones, Div. Mgr., Dev. Review
Charlie Gonzalez, Div. Mgr., GIS
Tim Day, Environmental Programs Mgr.

Other Attendees:

Kelly Wieczorek – for Steven Jernigan
Dan Henderson – Citizen
Marilyn Badessa – Citizen
Ellen Roston - Citizen

Agenda:

1. Call to Order

In absence of a quorum, discussion began at 3:10 p.m. with 6 members present, the Chairman arriving later.

2. Minutes

Minutes for June 10, 2010, were not discussed for lack of a quorum.

3. Reports of Officers and Subcommittees

None.

4. Unfinished Business

Ryan Ross emphasized the Resolution acts as a charter and should be followed. Mr. Ross noted that the LDC committee has the ability to make a motion to request that

the BCC modify the Resolution to reduce the number of members required to make a quorum.

Ms. Kilgore noted that the subcommittee for Chapters 1, 2 & 6 will include the definitions chapter. She requested that as other subcommittees define terms the definitions should be shared with the Ch. 1, 2 & 6 subcommittee members. Next meeting for the Ch. 1, 2 & 6 subcommittee will be scheduled July 7th at 9am at 1190 W. Leonard St Pensacola, FL.

5. New Business

Staff will confirm times and locations acceptable to all of the subcommittee members that were not present. Staff will also coordinate invitations to community organizations that are interested in subcommittee meetings, as well as appropriate staff members, and experts.

Committee discussed potential times and locations for subcommittee meetings.

- Subcommittee for Chapter 5 (Dale Long, Chairman), will meet on June 29, 2010, at 10:00 a.m., located at 1190 Leonard Street.
- Subcommittee for the Barrier Islands (Scott Jernigan, Vice-Chairman), will meet on June 30, 2010, at 8:30 a.m., located at 1190 Leonard Street.
- Subcommittee for Chapters 3 and 4 (Eli Miller, Chairman), will meet on July 8, 2010, at 9:00 a.m., located at 1190 Leonard Street.

Committee requested staff to provide outline of known problems within the LDC to help assist the subcommittee members during their review process.

Subcommittee reports are due at the next meeting on July 22, 2010.

6. Announcements

Eva Peterson announced the resignation of Tom Gilliam. Replacement for the District 5 appointment has not been determined.

Committee meeting for July 8, 2010 has been cancelled.

Agenda for July 22, 2010, TBD

Please check the LDCRevisions.com website for meeting dates, times, locations and materials regularly.

7. Adjourn

Committee meeting adjourned at 3:45 p.m.



Development Services Bureau
Projects & Comprehensive Planning Division

AGENDA

LDC Revisions Citizens Advisory Committee

July 22, 2010 – 3:00 p.m.

Building Inspections Conference Room – 3300 N Pace Blvd., Ste 300

1. **Call to Order**

2. **Minutes**

Approval of minutes from previous meetings – June 10, 2010 and June 24, 2010

3. **Reports of Officers and Subcommittees**

4. **Unfinished Business**

Scheduling of Subcommittee meetings

5. **New Business**

Presentation by GIS, overview of merged zoning and FLU categories

6. **Announcements**

The next Advisory Committee meeting is scheduled for August 12, 2010 at 3pm in the BID Conference Room.

7. **Adjourn**



Development Services Bureau
Projects & Comprehensive Planning Division

**Minutes of the
LDC Revisions Citizens Advisory Committee
Meeting Held July 22, 2010
Building Inspections Conference Room, 3300 N Pace Blvd., Suite 300
(3:05 p.m. – 4:40 p.m.)**

Attendees:

Committee Members Present:

J. Dan Gilmore, Chairman
John Rasmussen, Vice Chairman
Dale E. Long, Secretary
Eli H. Miller
Muriel Wagner
Amy Meyers DiRusso
John M. Harold
Christian M. Wagley
Steven Jernigan
Glenn Strange
Paul Flounlacker

Members Absent:

Brian Spencer
Janice Rogers Kilgore
Scott Jernigan

Project Team Members:

Eva Peterson, Div. Mgr., P & CP
Griffin Vickery, DSB Urban Planner II
Margarett Archie, Office Sup. Asst.

Project Support Team Members:

Horace Jones, Div. Mgr., Dev. Review
Charlie Gonzalez, Div. Mgr., GIS
Tim Day, Environmental Programs Mgr.

Other Attendees:

Keith Harvey

Agenda:

1. Call to Order

Meeting called to order by Chair at 3:05 p.m.

2. Minutes

Minutes of June 24, 2010 meeting approved unanimously.

3. Reports of Officers and Subcommittees

Subcommittees reported the following:

- Barrier Island: Christian Wagley (Chair) reported subcommittee has met twice. Subcommittee has reviewed proposed LDC structure and identified subjects believed appropriate to their oversight. Will advise other subcommittees as to which topics they will address. Next meeting yet to be determined.

- Chapters 1, 2 & 6: In absence of Janice Kilgore (Chair), Mr. Flounlacker gave report. Subcommittee is reviewing Bay County's code as a possible example to follow. Mr. Flounlacker has provided staff with some re-write of existing LDC Article 2 content. Next meeting per subcommittee's adopted schedule.
- Chapter 5: Dale Long (Chair) reported subcommittee has meet met twice. First meeting had no quorum, but in second meeting subject areas were assigned to individual members for review. Next meeting scheduled for Tuesday, July 27, 2010 at 9:00 a.m. at 1190 Leonard Street.
- Chapter 3 & 4: Eli Miller (Chair) reported the subcommittee was reviewing Chapter 3 content and some staff identified problem areas/subjects. Next meeting scheduled for Tuesday, July 27, 2010 at 2:00 p.m. at 1190 Leonard Street.

4. New Business

Lloyd Kerr presented a summary of DCA's Notice of Intent (NOI) to the county on the EAR-based amendments to the Comprehensive Plan. He explained that many DCA's comments focused on the Sector Plan portion of the amendments. Mr. Kerr also provided a brief explanation of the CECAS origins of and reasons for the proposed reductions in future land use categories and zoning districts.

5. Announcements

Next committee meeting scheduled for August 12, 2010 at 3:00 p.m. in the Building Inspections Conference Room

6. Adjourn

Meeting adjourned at 4:40 p.m.