



Escambia County Building Inspections Division
3300 N. Pace Blvd., Suite 300
Pensacola, FL 32505
Telephone: (850) 595-3550 - Facsimile (850) 595-3575
On the Web: www.myescambia.com

CONTRACTOR LICENSING

COMPLAINT AGAINST LOCALLY LICENSED CONTRACTOR

The Escambia County Contractor Competency Board is sympathetic to the issues concerning the problems you are experiencing with your licensed contractor. There are numerous items we may be able to assist you with but there are some items which are civil and should be handled through the court system. **The Competency Board has no authority and therefore cannot intervene in issues of:**

- Cosmetic items such as painting, carpeting, wallpapering, driveways, fences and stucco;
- Contract disputes with reference to how much was charged and/or paid;
- Open permits of which Contractor has not been notified of the problems*;
- Failed inspections of which Contractor has not been notified*;
- Projects ongoing with open permits*;
- Unpermitted projects*.

**Please contact Building Inspections Division at (850) 595-3550.*

The Competency Board may be able to assist you with the following, as identified under the Board's authority in accordance with Escambia County Ordinance 2003-37 and Florida Statutes 489:

1. Contractor knowingly combining or conspiring with an unlicensed person;
2. Mismanagement or misconduct causing financial harm, (i.e., liens, job abandonment, etc.);
3. Gross negligence resulting in significant danger to life or property.

If your concerns fall under the above listed items, please complete the attached form and provide the following documents:

1. Copy of signed contract entered into with the licensed contractor;
2. Copy of proof of payment to contractor, (i.e., canceled check(s) and/or receipt(s));
3. Any other correspondence relative to your Complaint.

THE COMPETENCY BOARD MEMBERS AND STAFF ARE NOT ATTORNEYS AND THEREFORE CANNOT GIVE LEGAL ADVICE. IF YOU FEEL YOU NEED LEGAL ASSISTANCE, PLEASE CONTACT AN ATTORNEY OF YOUR CHOICE.

The Competency Board staff will be happy to assist you with the filling out of your Complaint form and serving as a mediator between you and the Contractor, if necessary. They are also available to assist the Contractor in the same manner.

Staff collects facts and provides the information to the Board Members at their regularly scheduled meetings. Staff has no authority to recommend, demand, coerce, or threaten a Contractor or Homeowner into a resolution. If the Contractor fails to satisfy a Complaint that violates Florida Statute 489, the Competency Board has the authority to discipline the license or find the Complaint unfounded, as they deem appropriate, based on the facts presented before them.

If you have any questions concerning filing a Complaint, please call the Contractor Licensing Section at (850) 595-3488.

Thank you.