



BUILDING INSPECTIONS DIVISION  
DEVELOPMENT SERVICES BUREAU

COMMERCIAL ALTERATION  
PLANS REVIEW CHECKLIST

ADDRESS: \_\_\_\_\_  
Number Street City State Zip Code

- Completed Building Permit Application
- Completed Plans Review Application
- 2 Sets of sealed drawings to include –If applicable– the following attachments:

- **2007 Florida Building Code (w/2009 Supplements) noted on plans**
- Demolition Plan
- Floor Plan
- Plumbing Plan
- Mechanical Plan
- Electrical Plan
- Truss Plans

- Scope of Work
  - Specific Florida Product Approval Numbers
  - SRIA approval Stamps, –If applicable–
  - Other
- \_\_\_\_\_
- \_\_\_\_\_

For Office Use Only

Date: \_\_\_\_ / \_\_\_\_ / 2010 Time: \_\_\_\_ : \_\_\_\_  am.  pm

Verified by: \_\_\_\_\_