



Development Services Bureau
Projects & Comprehensive Planning Division

**Minutes of the Subcommittee for Chapters 3 & 4
LDC Revisions Citizens Advisory Committee
Meeting Held 1:08 – 3:00 p.m., August 17, 2010
Library Conference Room at 1190 West Leonard Street**

Attendees/Title:

Subcommittee Members:

Eli Miller (Chair)
John Rasmussen
Steve Jernigan
Muriel Wagner
Jerry Sheppard

Project /Support Team Members:

Griffin Vickery, Urban Planner II
Horace Jones, Division Manager

Members Absent:

none

Other Attendees:

none

Agenda:

1. Call to Order

Meeting called to order at 1:08 p.m. with three members initially present.

2. Minutes

Minutes of August 17, 2010 meeting approved.

3. Unfinished Business

none

4. New Business

Subcommittee completed initial review and discussion of “single-subject” reviews in Chapter 3 and concluded:

- The benefit of a permit for fences is questionable and county requirements and fees should be given further consideration.
- Review for land disturbance and stormwater management permits needs both appropriate criteria and staff discretion to investigate the potential issues.
- Administrative variances should place a burden of proof of extraordinary circumstances on the applicant and include publically beneficial incentives, tradeoffs, or site enhancements in exchange for the variances (e.g., additional site tree planting for reduced building setback). The process could vary available percent change for dimensional standards and include documentation of no objections from adjoining property owners.

Subcommittee discussed with staff the changing structure of the DRC and the possibility of its various review processes (e.g., site plans and subdivisions) moving to a non-committee presentation in the LDC since the approving authority is the Planning Official, not a committee.

5. Announcements

Next subcommittee meeting to be scheduled at August 26 committee meeting.

6. Adjourn

Meeting adjourned at 3:00 p.m.